



**CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
JUNE 3, 2019**

The City Council of Prairie Village, Kansas, met in regular session on Monday, June 3, 2019, at 6:00 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas. Mayor Mikkelson presided.

**ROLL CALL**

Roll was called by the City Clerk with the following Council Members in attendance: Jori Nelson, Serena Schermoly, Ron Nelson, Tucker Poling, Andrew Wang, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden and Ted Odell. Staff present: Tim Schwartzkopf, Chief of Police; Keith Bredehoeft, Public Works Director; Wes Jordan, City Administrator; Jamie Robichaud, Deputy City Administrator; Alley Porter, Assistant City Administrator; Lisa Santa Maria, Finance Director; Adam Geffert, City Clerk.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Ron Nelson made a motion to approve the agenda for May 20, 2019. The motion passed unanimously.

**INTRODUCTION OF STUDENTS & SCOUTS**

No students or scouts were in attendance.

**PRESENTATIONS**

**Proclamation: National Gun Violence Awareness Day**

Mayor Mikkelson read a proclamation designating June 7, 2019 as “National Gun Violence Awareness Day”.

**Legislative update - Sen. Bollier, Rep. Clayton, Rep. Stogsdill and Rep. Xu**

State Legislators representing the City provided a brief recap of the 2019 legislative session, giving updates on the following items:

- Medicaid expansion
- Non-discrimination
- School funding
- Tax lid legislation
- State budget
- Environmental issues



### **Presentation of 2018 audit - Berberich, Trahan & Company, P.A.**

Representatives from the firm presented audit results, noting that they would be issuing an “unmodified audit opinion”, which is the best result a City can receive.

### **PUBLIC PARTICIPATION**

Brian Nelson, 3332 N. 83<sup>rd</sup> Street, Kansas City, Kansas, spoke on behalf of Georgia Pratt, and shared his concern about her being denied a membership to the Prairie Village swimming pool. He asked that the Council have her suspension lifted.

Georgia Pratt, 136 Main Street, Kansas City, Missouri, also requested that her membership be reinstated.

### **CONSENT AGENDA**

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion.

1. Approval of the regular City Council meeting minutes - May 20, 2019
2. City planning consultant contract renewal

Mrs. Myers asked to remove item #1 for discussion. She asked why she was marked “present” on the attendance roll call in the minutes when she was late to the meeting on May 20<sup>th</sup>. Mr. Geffert advised that he was following the process set by the previous City Clerk, but could change that process if desired by Council. No amendment was proposed.

**Mr. Nelson made a motion to approve item #1 from the consent agenda. The motion was seconded by Mrs. Myers, and passed unanimously.**

Mrs. Schermoly asked to remove item #2 for discussion, stating that policy dictated that contracts over \$2,000.00 required the City to go out for bid. She noted that the last time the City Planning contract went out for bid was in 2015, and asked why it was not being done again. Mrs. Robichaud said that for professional services contracts such as this, the contracted agency provides staff that act much like a city employee. Not only does the current planner have expertise in zoning law, but also institutional and historical knowledge of the City itself. Mrs. Robichaud added that the original agreement was for a period of three years, which automatically renews each year unless either party opts out.

Ms. Nelson asked why there had been an increase of \$11,000 in billing charges from Gould Evans over the past two years. Mrs. Robichaud said the difference was due to the number of hours spent working on projects, and the neighborhood design standards had a significant impact on how much the city spent on planning consulting in 2018. She also noted that, per the contract, Gould Evans has had the right to raise its hourly rate each year but had declined to do so since the beginning of the contract in 2015.



Mr. Nelson made a motion to approve item #2 from the consent agenda. The motion was seconded by Mrs. Myers, and passed unanimously.

### **COMMITTEE REPORTS**

There were no committee reports to come before the City Council.

### **MAYOR'S REPORT**

Mayor Mikkelson reported the following:

- The Mayor attended a Public Works recognition lunch during Public Works Week. Councilmembers Runion and Myers were also in attendance.
- The Shawnee Mission East boys golf team was recognized for winning the state championship.
- The Meadowbrook Events Center opening, hosted by the Johnson County Parks and Recreation District, took place the prior week. Many Councilmembers and staff attended.
- The Mayor, along with staff, attended a Northeast Johnson County Legislative Breakfast.
- During the week of June 17<sup>th</sup>, ground will be broken for the installation of electric vehicle charging stations at the Prairie Village shops. Charging stations are currently installed at the Meadowbrook Events Center.
- The annual Prairie Village Art Fair took place Friday, May 31<sup>st</sup> through Sunday, June 2<sup>nd</sup>.
- The Mayor was invited by the Planning Commission to attend a planning session for Village Vision 2.0. The framework of the plan is in the development stage.
- The Mayor shared his thoughts about the budget discussion from the previous Council meeting.

### **STAFF REPORTS**

#### **Public Safety**

- Chief Schwartzkopf stated that a Johnson County Mental Health Co-Responder would soon be hired. This resource will be shared with the City of Leawood.
- Major Roberson participated in a community panel forum hosted by the Johnson County chapter of the NAACP about reaching out to young adults.

#### **Public Works**

- Keith Bredehoeft said that Public Works had received a request from Leavenworth County to assist with cleaning up the damage caused by recent tornadoes. One staff member will be on-hand to help the week of June 3<sup>rd</sup>.
- Two new maintenance workers were hired the previous week, and the department is once again fully staffed.



- Mr. Poling asked about the intersection at Mission Road and Tomahawk Road, noting that some crosswalk bricks were loose. Mr. Bredehoeft stated that Public Works would inspect the area, and noted that the crosswalks were on the schedule to be repaired in the next few years.
- Mrs. Morehead reported sidewalk issues near 82<sup>nd</sup> and Granada Road.

### **Administration**

- Mrs. Robichaud shared that Vince Rodriguez was hired as a Code Enforcement Officer, and will begin on June 17<sup>th</sup>. Mr. Rodriguez was promoted from his previous role as an Animal Control Officer.

Mrs. Robichaud also noted that the Planning Commission is continuing to work on the Comprehensive Plan as well as zoning updates.

- Wes Jordan stated that the audio system in the Council Chambers still needed some modifications to improve sound quality.

Mr. Jordan also spoke to the roll call attendance question previously discussed during the approval of the consent agenda, stating that it can be changed if the Council prefers.

Lastly, Mr. Jordan shared that the contract City Planner, Chris Brewster of Gould Evans, was both an attorney and planner, which was a valuable combination when working through zoning regulations.

### **OLD BUSINESS**

Serena Schermoly noted that Kansas City, Kansas overturned its dog breed-specific pit bull ban, and suggested that the City look at the issue again.

### **NEW BUSINESS**

**COU2019-30            Ratify the Mayor's reappointment of Tim Schwartzkopf to serve as Chief of Police**

Mayor Mikkelson asked Council to ratify the reappointment of Tim Schwartzkopf to serve as Chief of Police.

**Mrs. Morehead moved that the City Council ratify the reappointment of Tim Schwartzkopf as Chief of Police. The motion was seconded by Mr. Nelson, and passed unanimously.**

**COU2019-31            Ratify the Mayor's reappointment of Keith Bredehoeft to serve as Public Works Director**

Mayor Mikkelson asked Council to ratify the reappointment of Keith Bredehoeft to serve as Public Works Director.



**Mr. Nelson moved the City Council ratify the reappointment of Keith Bredehoeft as Public Works Director. The motion was seconded by Mrs. Myers, and passed unanimously.**

**COU2019-32            Consider approval of contract with Kansas Heavy Construction for the 2019 Concrete Repair Program**

Mr. Bredehoeft stated that both contracts were part of the street maintenance projects related to concrete and asphalt repair. Three bids were received for the concrete repair project, with Kansas Heavy Construction being the lowest, at \$692,516.00. Work will be performed in areas between 67<sup>th</sup> Street and 71<sup>st</sup> Street, Nall Avenue to Mission Road. Funding is available through the Capital Infrastructure Program.

**Mrs. Myers made a motion to approve COU2019-32 as presented. The motion was seconded by Mrs. Morehead and passed unanimously.**

**COU2019-33            Consider approval of contract with Advanced Asphalt Paving and Concrete for the 2019 Street Repair Program**

Mr. Bredehoeft stated that four bids were received for the asphalt repair project, with Advanced Asphalt Paving and Concrete being the lowest, at \$138,275.00. Work will be performed in areas throughout the city. \$150,000.00 was budgeted for the project, so locations of repairs will be increased to use the full amount. Funding is available through the 2019 Operations Fund.

**Mr. Poling made a motion to approve COU2019-33 as presented. The motion was seconded by Mrs. Myers and passed unanimously.**

**Mrs. Myers made a motion that the City Council move to the Council Committee of the Whole portion of the meeting. The motion was seconded by Ms. Nelson and passed unanimously.**

**COUNCIL COMMITTEE OF THE WHOLE  
Council Policy 001 update**

Mrs. Porter reported that updates were made to CP001 in March 2018, which included adding a council member as Chair and Vice Chair to both the Arts Council and Environmental Committee. Now that they have had over a year to evaluate, staff recommended further changes. One recommendation would be to permit staff to attend meetings at their own discretion rather than as a requirement. Further, administrative tasks would be handled by committee members rather than staff, and would require approval from the Chair, Vice-Chair or City Administration if staff assistance is needed on any tasks.



Mrs. Porter added that the Mayor, staff and the Chair and Vice-Chair of each committee make recommendations for appointments. With Councilmembers and a staff member assigned to each committee evaluating and recommending appointments to the Mayor, it is more efficient to include appointment materials in Council agenda packets rather than send out a week in advance. Additionally, staff is recommending that it no longer be required to forward all applications to City Council, but instead have them available upon request.

Lastly, slight modifications were made to the Tree Board section to match Ordinance 13-301, which established the Tree Board. The modification would give the Councilmember appointed to the Tree Board the ability to vote.

Mrs. Schermoly shared her concern that committee applicants would not receive a response without Councilmembers being aware that someone from their ward had applied. Mrs. Porter stated that applications are forwarded to the City Clerk, and that an automatic response is generated and sent to the applicant. In addition, staff contacts all applicants if they are not chosen to be appointed or if there are no current vacancies once all the spots have been filled.

Mr. Poling suggested that a revised version be drafted and presented to Council that ensures staff continues to provide applications to Councilmembers.

**All voted in favor of permitting staff to attend meetings at their own discretion and to bring the policy back to City Council, but to continue the requirement of having all applications forwarded to City Council.**

### **Preliminary 2020 budget**

Since the Council voted at the last meeting to keep the mill levy at its current level for 2020 and not reduce by one mill, Mr. Jordan stated that staff was seeking clarity and a recommendation of where to allocate the additional property tax revenue. He added that dollars could be added to the general fund or the building reserve account, and then moved to a different account at a later date. Mr. Runion stated he was in favor of the approach since it didn't bind the Council into using the funds for a specific purpose.

**Mr. Odell made a motion to put the additional mill levy funds not included in the original budget into the general fund. The motion was seconded by Mr. Poling.**

**Mrs. Schermoly amended the motion, requesting that the funds be added to the Public Works budget to better address infrastructure and street repair. The motion was seconded by Mr. Nelson.**

Mr. Poling stated that putting the money into the general fund at this time would still allow it to be used for Public Works projects in the future. Mr. Odell agreed, stating discussion could be held in the future to determine how the funds are used.



The amended motion failed by a vote of 1-9, with Mrs. McFadden being the only Councilmember in support.

The original motion passed by a vote of 9-1, with Mrs. Myers in opposition.

#### **New Business**

There was no new business to come before the Council Committee of the Whole.

Mrs. Myers moved the City Council end the Council Committee of the Whole portion of the meeting. Mrs. Morehead seconded the motion which passed unanimously.

#### **ANNOUNCEMENTS**

Announcements were included in the Council packet.

#### **ADJOURNMENT**

With no further business to come before the City Council, Mayor Mikkelson declared the meeting adjourned at 8:29 p.m.

Adam Geffert  
City Clerk