



**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
JULY 15, 2019**

The City Council of Prairie Village, Kansas, met in regular session on Monday, July 15, 2019, at 6:00 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Council Members in attendance: Jori Nelson, Serena Schermoly, Ron Nelson, Tucker Poling, Andrew Wang, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden. Staff present: Tim Schwartzkopf, Chief of Police; Keith Bredehoeft, Public Works Director; Wes Jordan, City Administrator; Jamie Robichaud, Deputy City Administrator; Alley Porter, Assistant City Administrator; Lisa Santa Maria, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Sheila Myers made a motion to approve the agenda for July 15, 2019. Brooke Morehead seconded the motion, which passed unanimously.

INTRODUCTION OF STUDENTS & SCOUTS

No students or scouts were in attendance.

PRESENTATIONS

Chief Schwartzkopf swore in four new Prairie Village police officers: Shelby Fairchild, Jessie Roane, Ted Rule and Carl Schwingen, and administered the oath of office. Mayor Mikkelson welcomed the officers and thanked them for joining the department.

PUBLIC PARTICIPATION

Peggy Rogers, 6301 Hodges, shared her concerns regarding the speed limit on 63rd Street, specifically between Nall Avenue and Roe Avenue. She asked the City to re-evaluate the roadway and consider reducing the speed limit.

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion:

1. Approval of regular City Council meeting minutes - July 1, 2019
2. Approval of an ordinance for the KU Kickoff at Corinth Square as a special event



3. Approval of an ordinance for the Prairie Village Jazz Festival as a special event

Mr. Nelson made a motion to approve the consent agenda as presented, and Mr. Poling seconded.

A roll call vote was taken with the following votes cast: “aye”: J. Nelson, Schermoly, R. Nelson, Poling, Myers, Morehead, Runion, McFadden.

COMMITTEE REPORTS

- Mrs. McFadden stated that the July 4th VillageFest event was a success. She asked Councilmembers for any feedback to share with the VillageFest Committee at its upcoming meeting.
- Mrs. McFadden reported that the Parks and Recreation Committee held a special meeting to review pool rules and how they were being enforced. She added that some patrons had asked that the lap pool be reconfigured, but that the Committee voted not to make changes this season.

MAYOR'S REPORT

Mayor Mikkelson reported the following:

- The State of the Senior Arts reception was held on July 12th, and was well attended.
- The Mayor made the decision to discontinue the use of plastic water bottles at City Council meetings.
- The Mayor met with Kevin Truman, Dean of the Engineering Department at UMKC, and discussed potential collaboration with the City in the future.
- A special session of the Planning Commission will be held on Tuesday, July 16th to consider the Corinth Quarter commercial project as well as a comprehensive update to the Village Vision plan.

STAFF REPORTS

Public Works

- Keith Bredehoeft said the first consultant meeting regarding proposed skate park updates was held earlier in the day.
- A proposal to add a sidewalk to Belinder Avenue between 73rd Street and 75th Street will be presented to Council at an upcoming meeting.
- Mr. Bredehoeft provided follow-up to the 63rd Street traffic concerns shared during Public Participation, stating that he and Sgt. McCullough met with Mrs. Rogers earlier in the week. He noted that a study was done in 2013 on 63rd Street between Roe Avenue and Mission Road, and no changes to the speed limit were recommended. Another study will be performed on the section of 63rd Street between Roe Avenue and Nall Avenue in the near future.



Administration

- Alley Porter stated that CTI, the consultant updating the audio system in the Council Chambers, would be back onsite during the week to install new equipment. The plan is to have the new system fully installed by the August 5th Council meeting.
- The statutory urn located at 81st and Roe is in poor condition, and will be replaced within the next few weeks.
- Pool passes were reduced to half price on July 15th.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

COU2019-35 Consider Resolution 2019-12 and cooperation agreement for Kansas Housing Assistance Program

Jamie Robichaud noted that the housing assistance program is managed by Shawnee and Sedgwick Counties, and that the City originally began participating in 1995. The cooperation agreement gives the two counties the authorization to issue single-family mortgage revenue bonds for residents meeting certain income requirements in the City. The program has issued four loans to Prairie Village residents since 2015. Mrs. Robichaud added that most cities in Johnson County participate.

Ms. Nelson asked if the City could publicize the program to make more residents aware of its existence. Mrs. Robichaud noted that the program is offered by banks directly to their customers. She added that the City doesn't have a role in marketing the program, but could likely assemble a list of banks that participate.

Mrs. Myers moved the City Council approve the resolution and cooperation agreement as presented. The motion was seconded by Mr. Nelson, and passed 9-0.

COU2019-36 Consider Memorandum of Understanding with the YMCA and the Johnson County Library

Mr. Bredehoeft stated that the MOU would commit funding for a market sustainability study in regard to a potential community recreation and wellness center. A maximum of \$50,000 would be allotted by the three parties, with Prairie Village contributing no more than \$20,000, the Library committing no more than \$20,000 and the YMCA committing no more than \$10,000.

Mr. Poling noted that other steps, such as a community engagement evaluation and a project site design study were referenced in the MOU, and asked for additional detail on



each. Mr. Bredehoeft stated that those items would be included in phases 2 and 3 of the project, which would address the specific amenities and potential location of the proposed center. He added that the market sustainability study would only include questions concerning the concept and viability of the project. Mr. Poling stated he would like Councilmembers to be given the opportunity to review the survey questions before they are made available to the public.

Mr. Poling continued, asking if the facility would be operated by the YMCA. Mr. Bredehoeft stated that the City has thus far not expressed an interest in running it. The Mayor said that the Library would be in charge of its own operation, and added that a benefit of including the YMCA in the project was its existing 1,700-member base. Furthermore, he noted that the YMCA had expertise in working with other cities to operate similar facilities.

Ms. Nelson asked for more information about funding, and whether that information could be provided to the public along with the study. Mr. Bredehoeft stated that costs were not available for this part of the study, but that the information could be shared in later phases. Ms. Nelson added that there were several nearby community centers that the proposed center would compete with, and that the cost of memberships would also be a concern.

Mr. Runion stated that it would be important to determine who selects the consultant, and suggested that residents will need to be asked how much they are willing to pay during the process. Mr. Poling asked if staff could provide a good faith assurance that the Council would have input on the questions prior to the release of the survey, and the Mayor responded that it would.

Mrs. Morehead moved the City Council approve The MOU with the YMCA and Johnson County Library as presented. The motion was seconded by Mr. Nelson, and passed 9-0.

Mrs. Morehead made a motion that the City Council move to the Council Committee of the Whole portion of the meeting. The motion was seconded by Mr. Nelson and passed unanimously.

COUNCIL COMMITTEE OF THE WHOLE

Discussion of the final 2018 City-wide traffic study

Mr. Bredehoeft shared information about the study, noting that it previously been performed in 2006. He added that the study provided suggestions for how traffic flow can be improved in the City.

Jeff Wilke with Trans System provided a summary report of the study, noting that it was a comprehensive review of the traffic system in the City. Recommendations included improved lane markings and signage, increased signal visibility and tree trimming to improve sight lines. Road strips were also used to collect traffic volume and vehicular



speed data at 72 locations. No speed limit changes were recommended. Lastly, crosswalk and pedestrian matters were reviewed.

Mr. Bredehoeft stated that traffic signal timing recommendations will be shared with KCP&L so that changes can be made at no cost to the City. Physical changes to traffic signals would have a cost associated with them. Ms. Nelson asked how much the City paid KCP&L to lease traffic signals, and Mr. Bredehoeft stated the total cost was just under \$800,000 per year. He added that managing signals within the City could be considered in the future, but doing so would add a significant level of responsibility and require additional staff.

Consider Enterprise fleet management lease program for City vehicles

Mr. Bredehoeft stated that Public Works had been in contact with Enterprise for a few years regarding its vehicle leasing program. Large vehicles are not being considered at this time; instead, 18 - 19 light-duty vehicles could be replaced over the next three years. He noted that the City of Lenexa currently leases approximately 60 vehicles from Enterprise.

Ken Olson with Enterprise was present to discuss the project in more detail. He stated that there would be a significant cost-savings to the City if it were to participate in the program. The proposed program would replace City vehicles every three years. After the three-year period is completed, Enterprise would sell the vehicles on behalf of the City. Maintenance would remain the responsibility of the City.

The Mayor noted that the purchase of three hybrid police vehicles had been included in the 2020 budget, and asked whether these types of vehicles were available through Enterprise. Mr. Olson stated that all vehicle types are available to the City, including hybrid and electric models. He added that Enterprise purchases vehicles from the manufacturer, and then delivers them to the customer.

Mrs. Myers moved to approve the Master Equity Lease Agreement with Enterprise Fleet Management for light duty Public Works vehicles, and also approve that the Public Works Director can sign the individual vehicle lease documents when new vehicles are leased. The motion was seconded by Mr. Nelson, and passed 9-0.

Presentation and discussion of residential rental property in Prairie Village

Mrs. Robichaud stated that the Council had directed staff to look at the feasibility of interior rental inspections at its May 20, 2019 meeting. She provided background on the current rental license process as well as data regarding rental homes in the City. Prairie Village is below the annual average increase of rental properties in both Johnson County and at the national level. There are currently 820 single-family rental properties in the City.



817 exterior rental inspections were performed in 2018, and 12% of those resulted in code violations, which was not significantly different than owner-occupied properties. The most common code violation for all properties was the visible placement of trash containers.

Mrs. Robichaud noted that codes inspectors are not allowed to enter a residence for inspection without the approval of the tenant, based on state law that passed in 2016. She shared processes in other surrounding cities, noting specifically that Merriam performs an interior rental inspection when a landlord comes to get their license and has a full-time employee dedicated to interior inspections.

Mrs. Robichaud presented various options to the Council, noting that staff recommended keeping the current process in place, but to develop some process improvements to improve education of both tenants and landlords.

Mrs. Myers suggested the City could change its process and perform exterior inspections every other year for properties that do not have any code violations, as the City of Fairway currently does. Mr. Poling noted that the City of Lawrence performs interior inspections on a three-year cycle, and that an effort should be made to perform interior inspections in some capacity.

The Mayor asked if reducing exterior inspections to every other year would save enough time to allow current staff to handle some interior inspections. Mrs. Robichaud stated there would be some time saved, but that the City would likely still need additional staff to handle interior inspections. Mr. Wang stated he didn't feel that there was a significant enough problem to warrant the hiring of additional staff.

Due to the number of rental units in Ward 6, Mr. Poling said that it would be best to include the two absent Ward 6 Councilmembers in the discussion.

Mr. Poling moved to continue the discussion at a future Council meeting. The motion was seconded by Mrs. Schermoly.

Mr. Nelson asked staff to provide proposed changes to the ordinance and available options when the discussion continues at a later meeting. Ms. Nelson suggested increasing rental fees could help pay for the staff needed to perform the inspections. Mr. Runion shared concerns that those increases would be passed on to tenants.

A vote on the motion passed 9-0.

New Business

There was no new business to come before the Council Committee of the Whole.

Mrs. Myers moved that the City Council end the Council Committee of the Whole portion of the meeting. Mrs. Morehead seconded the motion which passed unanimously.



ANNOUNCEMENTS

Announcements were included in the Council packet.

ADJOURNMENT

With no further business to come before the City Council, Mayor Mikkelson declared the meeting adjourned at 8:59 p.m.

Adam Geffert
City Clerk