



City of Prairie Village, Public Works Department

Stormwater Annual Report



(Please Type or Print)

Annual reports will be required every May 1st to document credit provision for the preceding calendar year. If the reports are incomplete or are not submitted to the City of Prairie Village Public Works Department by the required date, the property shall be considered to be in non-compliance with the Credit Program requirements. Non-compliant properties will lose the Credit benefit and the Fee Credit suspension will remain in effect for a minimum of 12 months and will not be reinstated until the complete annual report is received with documentation that the program is being implemented as intended.

Part I: General Information

1 Customer Contact Information:

Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

2 Property Parcel ID #(s):

3 School: \_\_\_\_\_

4 Property Address: \_\_\_\_\_

5 Authorized Representative Contact Information:

Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Part II: Credit Information

### Option 1: Education Credit

- 1 Provide information/lesson plan that illustrates how students were educated about water quality awareness and protection. Attach copies of any materials used.
- 2 What grade level was given the above education program?
- 3 Provide dates and length of education program for the preceding year.
- 4 Provide copies of pre- and post-session surveys. Describe what the significant increased level of understanding was of water quality related issues by session participants?
- 5 Provide copies of information given to employees related to water quality awareness and protection.
- 6 Provide dates and length of education program for employees for the preceding year.
- 7 Were new employees provided basic information on stormwater management?
- 8 How many new employees were hired in preceding year?
- 9 How many locations were stormwater and water quality education information posted on your property? Attach copies of this material to this report.
- 10 Were these in clearly visible areas?
- 11 Is the information rotated on an annual basis?
- 12 Attach copies of any information provided to students and staff.
- 13 Do you have any additional comments?

**Option 2: BMP Credit**

- 1 Describe BMP and location of BMP. Attach plan if available.
- 2 Did the facility meet all permit requirements in the preceding year end of May 1st? List any compliance issues.
- 3 Contact Information for Inspecting Engineer:

Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Part III. Report Preparation**

- 1 Contact Information for person completing report:

Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_