

# City of Prairie Village 2020 Budget Calendar

Month	Date	Action Item
February	2/19	Handout 2020 Budget Calendar Outline
	2/28	Finalize 2018 Actuals (auditors onsite 3/25 - 3/29)
March	3/1	Meet with Johnson County Appraiser - Paul Welcome
	3/4	(1) 2020 Budget Goals and Objectives (2) Preliminary CIP Discussion (3) Mill Rate Handout (4) Decision Packages
	3/18	Committee 2020 Budget and Funding requests (Village Fest, Arts Council, Environmental and Jazz Fest) <b>and</b> Preliminary Revenue Estimate
April	4/1	Worker's Compensation and Insurance Cost Assumptions
	4/5	Department budget requests due
	4/8-4/12	Budget review process with individual departments
	<b>4/17</b>	<b>Finance Committee Meeting - First Draft of 2020 Budget and Decision Packages</b>
May	<b>5/1</b>	<b>Finance Committee Meeting - Preliminary 2020 Budget Established</b>
	5/6	(1) Preliminary 2020 Budget to Council for 1st time (2) Final CIP Request (3) Decision Packages (4) Property Tax Lid Overview
	5/20	2020 Budget Discussion
	5/27	<b>HOLIDAY</b>
June	6/3	2020 Budget Discussion (if needed)
	6/17	Permission to Publish 2020 Budget or Additional Budget Discussion
	6/18	Budget Published in the Legal Record
July	7/1	Deadline for county to notify the county clerk and election office if an election is necessary to approve a budget resolution (Property Tax Lid)
	7/4	<b>HOLIDAY</b>
	7/15	1. Budget Hearing / Adopt Budget or, 2. Permission to Publish 2020 Budget (again) or, 3. Additional Budget Discussion
	7/16	Budget Published in the Legal Record (if needed)
	7/26	Latest date for notice to be published in the Legal Record
August	8/5	Budget Hearing/Adopt Budget (if needed)
	8/25	Submit budget forms to County Clerk (due August 25th)
September	9/1-9/30	Prepare budget book/Submit to GFOA award program