



# DRAINAGE PERMIT

PUBLIC WORKS DEPARTMENT

3535 Somerset Drive

Prairie Village, KS 66208

Phone: (913)385-4647 – Fax: (913)642-0117

Email: publicworks@pvkansas.com

PROPERTY ADDRESS \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

COMPANY \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

**\*PERMIT CONTACT**

TELEPHONE # \_\_\_\_\_ E-MAIL \_\_\_\_\_

**\*CONSTRUCTION SUPERINENDENT CONTACT**

TELEPHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

ATTACH ONE COPY OF SITE PLAN (see attachment for plan requirements)

Provided the following items:

\_\_\_ Roof square footage of proposed building (\_\_\_\_\_ SQ FT)

\_\_\_ Square footage of new driveway (\_\_\_\_\_ SQ FT)

\_\_\_ Existing lot impervious area percentage (\_\_\_\_\_ % Impervious)

\_\_\_ Proposed lot impervious area percentage (\_\_\_\_\_ % Impervious)

I have read or have knowledge of the provisions of Chapter XIV, permit requirements, and Public Works Standard Details as it pertains to stormwater.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

- NOTE:**
1. Changes may be made to the erosion control at any time during construction per City inspections. (City inspections occur every 2 weeks and after a rain event greater than 0.5 inches)
  2. Downspouts locations shall not negatively impact neighboring properties (during and post construction conditions).

DRAINAGE PERMIT IS GRANTED FOR THE ABOVE LOCATION WITH THE FOLLOWING PROVISIONS:

\_\_\_\_\_  
\_\_\_\_\_

PERMIT NO. \_\_\_\_\_

DATE WORK ACCEPTED \_\_\_\_\_

APPLICATION NO. \_\_\_\_\_

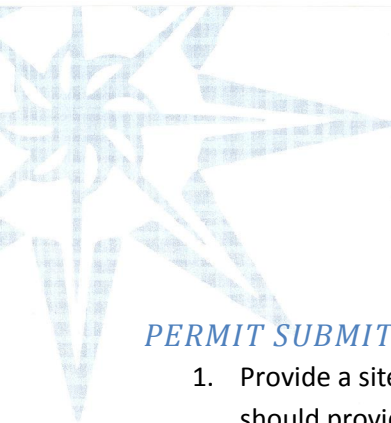
FINAL APPROVED COPY SENT TO BUILDING OFFICIAL \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

FEE \_\_\_\_\_

\_\_\_\_\_  
Director of Public Works or Authorized Agent

**\*Contact will receive e-mails or calls with questions during permit review. Please plan accordingly.**



# THE CITY OF PRAIRIE VILLAGE

## STAR OF KANSAS

Drainage Permit Requirements for general drainage permits  
(Additions less than 200 sq ft or minor lot changes)

### PERMIT SUBMITTAL

1. Provide a site plan that shows the lot and existing buildings and proposed improvements. The plan should provide sufficient information to convey how grading and drainage will change on the site. The intent of the drainage permit is to ensure the proposed changes won't negatively affect adjacent properties.
2. Most projects under 200 square feet can use a map printed from Johnson County AIMS and do not require a full topo survey. A lot survey may still be required for the building permit.

Link to Johnson County AIMS mapping website: <https://maps.jocogov.org/ims/>

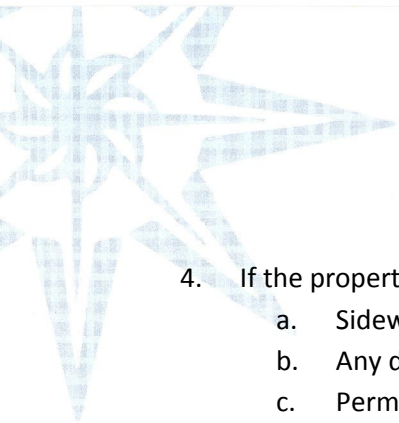
- Turn on Parcel outline layer
  - Turn on Planimetrics 2' and 10' contour lines
  - Turn on AIMS Imagery Aerial
  - Print to a map. (you can adjust your view window in the print view)
  - Draw any changes on the map you are proposing including downspout or grading changes.
3. site plan/Grading plan shall include the following items (11" x 17" max plan size) :
 

|  |   |
|--|---|
| <input type="checkbox"/> <b>House/building address with street name</b>        | <input type="checkbox"/> <b>North Arrow</b>   |
| <input type="checkbox"/> <b>Existing/proposed building outline</b>             | <input type="checkbox"/> <b>Roof square footage of proposed building</b>              |
| <input type="checkbox"/> <b>Right-of-Way Line/Sidewalk location</b>            | <input type="checkbox"/> <b>Concrete spoils pit</b>                                   |
| <input type="checkbox"/> <b>Outline and square footage of land disturbed</b>   | <input type="checkbox"/> <b>Contour lines at 2 foot intervals (min)</b>               |
| <input type="checkbox"/> <b>Existing and proposed drain inlets</b>             | <input type="checkbox"/> <b>Existing and proposed drain outlets (inc. downspouts)</b> |
| <input type="checkbox"/> <b>Existing channel/stream and distance from work</b> | <input type="checkbox"/> <b>Erosion control measures</b>                              |

    - a. Grading plan shall demonstrate Stormwater conveyance; downspouts (direct buried and daylight location), swales, drywells installed at trouble spots.
    - b. Indicate downspout/sump pump locations and conveyance methods on grading plans.

### DURING CONSTRUCTION

1. No stockpiles of material in the City Right of Way.
2. No blocking City streets without an approved permit. Contact Public Works for a permit for activities (ie concrete pump trucks and concrete trucks) that may block the entire street.
3. Erosion Control:
  - a. Shall be properly installed and maintained to limit sediment and mud from leaving the site with rain or from construction vehicles.
  - b. Must be installed prior to any demolition activities.
  - c. Clean up of any sediment or mud that leaves the site shall be cleaned up immediately.
  - d. Changes may be made to the erosion control at anytime during construction per City inspections (Inspections occur every 2 weeks and after a storm event equally 0.5 inches).



THE CITY OF PRAIRIE VILLAGE  
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4. If the property has sidewalk:
  - a. Sidewalks are to remain in place and ADA compliant during construction.
  - b. Any damage to the sidewalk must be fixed by permit holder within 3 days of notice.
  - c. Permit holder is responsible for removal of debris, snow and ice from sidewalk.
5. If changes are made to the driveway, existing driveway apron (in the right-of-way) shall remain in place until a separate right of way permit is secured (per #6 below).
6. Removal of any infrastructure within the City right-of-way (*driveways or sidewalks*) or City infrastructure in easement (*concrete channels*) requires:
  - a. Right-of-Way Permit,
  - b. Bond and Certificate of Insurance,
  - c. Replacement specifications (KCMMB concrete)
  - d. Inspections.