

Application for Tennis Court Tournament Reservation Permit

Sponsor/Coordinator (responsible party)

Name _____

Address _____

City/State/Zip _____

Email address _____

Daytime Phone _____ Other phone _____

Group/organization using the tennis courts _____

Address (if different from above) _____

Purpose of reservation _____

Tennis courts requested _____

Estimated Number of People: _____

| | |
|-------------------------------|--|
| Special Accommodations | Portable Toilet Facilities _____ Number Needed _____ |
| | Access to Tennis Shack _____ |
| | Coordinating Reservation of Park Shelter _____ |

Date(s) requested _____

Time(s) of use _____

Assurance Statement

I have reviewed the Reservation Regulations and Rules outlined on page 2 of this application. In making the above reservation, I fully understand that I will be held responsible for any violations of State laws and rules and regulations of the City of Prairie Village, Kansas, at the location and time specified on this Permit. I assume responsibility and will pay for any damage or loss that may occur to the facility, equipment and grounds. In addition, the organization will be required to sign a hold-harmless Affidavit. I further understand that if a violation occurs, the activity can be canceled by the Prairie Village Police Department without prior notice and the parties and organization named herein may be subject to prosecution for such violation.

Signature of Sponsor _____

COMPLETE AND SIGN **BOTH SIDES** OF THIS APPLICATION. RETURN APPLICATION TO:

The City of Prairie Village • 7700 Mission Road • Prairie Village, KS 66208
381-6464/FAX 381-7755

IMPORTANT: This reservation form must be completed and signed on *BOTH PAGES* and returned to the City Clerk's office. A signed application must be on file *BEFORE* the tennis courts can be reserved and permit issued. Please carefully review the reservation regulations and park rules on the second page of this application.

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Affidavit

(Group, Organization or Sponsor) _____ shall indemnify and hold the City of Prairie Village harmless from and against any loss, cost or damage of any nature arising out of any action or claim against Prairie Village, or its agents or employees, in connection with or relating to any alleged injury or damage occurring in or around _____ Tennis Courts immediately prior to, immediately after, and during the period for which the facility is reserved by the above named group or organization.

Date

Signature of Sponsor

Non-Discrimination Clause

(Individual, Group, or Organization) _____ shall comply with all applicable state and federal laws in carrying out this reservation.

In connection with the performance of this reservation, the reserving party agrees to comply with the applicable provisions of all state and federal non-discrimination laws.

(Individual, Group or Organization) _____ further agrees to not discriminate against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities.

If the City determines that the reserving party has violated any applicable provision of any state or federal law, or has discriminated against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities, such violation and/or discrimination shall constitute a breach of contract and the City may cancel, terminate or suspend this agreement in whole or in part.

The parties do not intend this provision to subject any party to liability under state or federal law unless it applies.

Individual, Group or Organization

Date

By Name, Title

PRAIRIE VILLAGE PUBLIC PARK AND PAVILION RULES

- Amplified sound is prohibited except by issuance of a Permit from the City Clerk’s office.
- **Alcoholic liquor is prohibited.**
- Littering is prohibited.
- Parking or driving on the grass is prohibited.

Processed by: _____ Date: _____ D/L Verified _____ Permit issued on: _____

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RESERVATION REGULATIONS

- All reservations for use of Prairie Village Tennis Courts must be made by completing an Application for Permit. A Permit number will be assigned and recognized by a copy of the Application. Applications can be requested either in person at the Municipal Building, by e-mail, mail or fax.
- **Reservation fee established by Council Policy 527**
- **Tennis Tournament fee of \$150/day shall be charged for the special accommodations required for a tournament; an additional refundable deposit of \$250 is required for private non-school/team sponsored tournaments.**

Sponsor Responsibilities

- The sponsor is responsible for the actions of the group members.
- The sponsor shall be on site during the entire reservation.
- Cleanup after use shall be done by the sponsor and trash materials deposited in the city dumpsters on site. Failure to do so shall result non-return for your deposit.
- A park reservation application shall be completed for the coordinating reservation of Santa Fe Park Shelter.

City Responsibilities

- The City shall be responsible for the coordination of special accommodations needed including the securing and placement of requested additional on-site portable toilets.
- The City shall provide access to the Tennis Shack and related supplies.