

City of Prairie Village 2021 Budget Calendar

Month	Date	Action Item
February	2/18	Council Meeting - Handout 2021 Budget Calendar Outline
	2/27	Finalize 2019 Actuals (auditors onsite 3/23 - 3/27)
	2/28	Meet with Johnson County Appraiser - Beau Boisver
March	3/2	Council Meeting - (1) 2021 Budget Goals and Objectives (2) Mill Rate Handout (3) Decision Packages (send to Lisa by 4/3/2020)
	Spring Break KU (March 9 - 13) Shawnee Mission School District (March 16 -20)	
	3/16	NO Council Meeting -
April	4/3	Department budget requests due
	4/6	Council Meeting - (1) Worker's Compensation and Insurance Cost Assumptions (2) Committee 2021 Budget and Funding requests (Village Fest, Arts Council, Environmental and Jazz Fest)
	4/6 - 4/10	Budget review process with individual departments
	4/20	Council Meeting - (1) Preliminary Revenue Estimate (2) Decision Package Discussion
May	5/4	Council Meeting -
	5/18	Council Meeting - (1) CIP Discussion and Annual Road Condition Report (2) Property Tax Lid Overview
	5/19	Finance Committee Meeting - First Draft of 2021 Budget and Decision Packages
	5/25	HOLIDAY
June	6/1	Council Meeting -
	6/4	Finance Committee Meeting - Preliminary 2021 Budget Established and Decision Packages
	6/15	Council Meeting - (1) Preliminary 2021 Budget to Council for 1st time (2) Final CIP Request (3) Decision Packages
July	7/1	Deadline for county to notify the county clerk and election office if an election is necessary to approve a budget resolution (Property Tax Lid)
	7/3	HOLIDAY
	7/6	Council Meeting - 2021 Budget Discussion
	7/20	Council Meeting - 1. Permission to Publish 2021 Budget or, 2. Additional Budget Discussion
	7/21	Budget Published in the Legal Record (if approved)
	7/24	Latest date for notice to be published in the Legal Record
August	8/3	Council Meeting - Budget Hearing/Adopt Budget (if needed)
	8/25	Submit budget forms to County Clerk (due August 25th)
September	9/1-9/30	Prepare budget book/Submit to GFOA award program