



**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
AUGUST 21, 2023**

The City Council of Prairie Village, Kansas, met in regular session on Monday, August 21, at 6:00 p.m. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Councilmembers in attendance: Chad Herring, Cole Robinson, Inga Selders, Ron Nelson, Lauren Wolf, Bonnie Limbird, Dave Robinson, Piper Reimer (via Zoom), Greg Shelton, Courtney McFadden, Ian Graves, and Terrence Gallagher. Staff present: Byron Roberson, Chief of Police; Keith Bredehoeft, Director of Public Works; Melissa Prenger, Public Works; City Attorney David Waters, attorney with Spencer Fane LLP; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Tim Schwartzkopf, Assistant City Administrator; Jason Hannaman, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Shelton made a motion to approve the agenda as presented. Mr. Nelson seconded the motion, which passed unanimously.

INTRODUCTION OF STUDENTS AND SCOUTS

No students or scouts were present at the meeting.

PRESENTATIONS

Mrs. McFadden read a proclamation declaring August 31, 2023, as Sexual Harassment Awareness Day.

PUBLIC PARTICIPATION

- Pam Justus, Ward 6, and Terry O’Toole, Ward 1, spoke about the petitions that had recently been filed with the county election office.
- Tom Clough, Ward 5, provided thoughts on leadership.
- John Anderson, Ward 1, shared concerns he had about the Diversity Committee.

After public participation concluded, Mr. Dave Robinson spoke about the petitions that had been filed.



CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion:

1. Consider approval of regular City Council meeting minutes - August 7, 2023

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: “aye”: Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.

COMMITTEE REPORTS

Planning Commission

- **PC2023-108 Consider Ordinance #2488 to approve the renewal of a special use permit for Queen of Paws at 8827 Roe Avenue
Nickie Lee**

Ms. Lee stated that the applicant was requesting the renewal of a special use permit for a pet grooming, daycare, and training business located at the 89th and Roe shops. She noted that the site was zoned CP-1, which allowed a variety of retail and service businesses, though pet daycare and related non-medical pet services required a special use permit. The renewal included no proposed change in operations or physical facilities on the site.

Queen of Paws first began operating at this location in 2015 as a pet grooming business that relocated from its previous site in Prairie Village. In 2016, the Planning Commission approved a special use permit to expand the operation to include animal daycare services. This application was renewed in 2018 for a five-year period, and authorized care for up to 20 dogs under 20 pounds and up to 15 dogs over 20 pounds for daycare at a single time, with other limitations.

The Planning Commission held a public hearing on July 11, 2023, at which no comments were made. The commission also amended the renewal period to ten years instead of five years and voted to recommend approval of the renewal of the special use permit, subject to the following conditions:

1. The renewal be for a period of ten years, but any expansion or change in operations related to animal care beyond this permit shall require amendment of the special use permit.
2. The use is limited to the scale and intensity, specifically:
 - a. No more than 20 dogs total at any time, including dog grooming and day care services.



- b. No more than 15 dogs over 20 pounds at any time, including dog grooming and daycare services.
 - c. If complaints are revived at this level of activity, staff is authorized to assess the situation, and work with the applicant to reduce activity so that complaints are minimized, and activities and impact remain similar to current levels of activity at this location.
 - d. Indoor activities only - behavioral and socialization; and outdoor activity shall be limited as follows:
 - i. Only to the 12' x 130' grass strip behind the building, and specifically excluding any property along the north edge, whether it is owned by the subject lot or the adjacent owner.
 - ii. Only for short periods of time sufficient for the animal to relieve themselves;
 - iii. No more than four animals at any one time;
 - iv. Clean-up and maintenance of this area shall occur on at least a weekly basis.
3. No commercial overnight boarding is permitted with this business unless the special use permit is amended. Any coordination with the adjacent veterinary official shall occur within the allowed parameters of each business, and not be used to expand the permitted operations of either business.

Mrs. McFadden made a motion to approve the renewal of the special use permit as presented. Mr. Graves seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.

- Mrs. McFadden said that Shawnee Mission East would be hosting a "Friday Night Lights" pep rally event on August 25.
- Ms. Limbird stated that the current art exhibit at City Hall would remain up until September 8, and that the annual State of the Arts juried competition would be installed on September 9. She added that the next Arts Council reception would be held on September 13.
- Mr. Gallagher commended pool staff for a successful season, and specifically thanked lifeguards for working during the extreme heat.

MAYOR'S REPORT

- The Mayor stated the following events had taken place since the prior Council meeting:
 - A candlelight vigil for fallen Fairway Police Officer Jonah Oswald at Harmon Park on August 12



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- A training session for elected officials at the offices of the Mid-America Regional Council
- A meeting with the Kansas City Rotary Club on August 17, at which the Mayor gave a presentation
- A ribbon-cutting for the recently remodeled Kansas City Ballet facility in the Meadowbrook shopping center on August 18
- The Mayor noted the following upcoming events:
 - A Planning Commission work session to discuss housing recommendations on August 22
 - A celebration in Prairie Village's sister city, Dolyna, Ukraine, recognizing the 1044th anniversary of its founding
 - An event with the Ukrainian Club of Kansas City
 - The annual Shawnee Mission East Lancer Day Parade on August 31

STAFF REPORTS

- Mr. Jordan gave an update on the community center project, noting that City staff would be meeting with the Johnson County Library, YMCA, and the City's owner representative on August 24.
- Mr. Bredehoeft shared information about the second round of tree debris collection from the severe thunderstorms that hit the City earlier in the summer. He also gave an update on the road construction project at Tomahawk Road and Mission Road.

OLD BUSINESS

None

NEW BUSINESS

COU2023-49

Consider professional services supplemental #1 with Clark & Enersen for the City Hall improvements project

Ms. Prenger said Clark & Enersen was selected for the project in August 2022 based on its experience with municipal structures and achieving LEED accreditation for projects. The initial agreement was executed at the September 6, 2022, Council meeting in the amount of \$130,000. Supplemental #1 would raise the maximum project fee to \$490,000 and include concept design and schematic design phases. She noted that staff anticipated concept design to be presented to the Council in November and the completion of the schematic phase in March 2024. Future agreements for the project would include an architect's supplemental, owner's representative, and construction manager contracts as appropriate. Funding would be split between the CIP and available ARPA funds.

Mr. Dave Robinson asked if the concept design would focus solely on City Hall or also include the Police Department. Ms. Prenger said using existing City Hall space for the



Police Department, such as the addition that was constructed in 1983, was included in the proposed improvement plan.

Mr. Cole Robinson made a motion to approve the professional services supplemental #1 with Clark & Enersen for the City Hall improvements project in the amount of \$360,000. The motion was seconded by Mr. Herring and passed unanimously.

COU2023-50 Consider design addendum with Affinis Corporation for the design of the 2023 CARS project - Nall Avenue from 67th Street to 75th Street (NAAV0005)

Ms. Prenger stated that in 2022, Transystems completed a traffic study for the 67th Street to 75th Street corridor and determined that the reduction of lanes from four to three would be appropriate given the volume of traffic. Dedicated bike lanes would also be included per the City of Prairie Village and the City of Overland Park bike/ped plans.

The fee for the additional professional services provided would total \$39,100, raising the overall total for all services provided under the agreement from \$233,810 to a new maximum fee of \$272,910.

The addendum also included additional survey and design work that had not been identified until the first field check. The work would include survey and structural design of the signal footings at 75th Street and Nall Avenue, as well as sidewalk retaining wall reconstruction. Ms. Prenger said that the Prairie Village portion of the addendum would total \$23,460, and that the cost would be shared 60/40 with the City of Overland Park. She added that Overland Park had reviewed the addendum and agreed to the costs.

Ms. Limbird made a motion to approve the design addendum with Affinis Corporation for the design of the 2023 CARS project - Nall Avenue from 67th Street to 75th Street. The motion was seconded by Mrs. McFadden. After discussion, the motion passed unanimously.

Ms. Limbird made a motion for the City Council to move to the Council Committee of the Whole portion of the meeting. The motion was seconded by Mr. Gallagher and passed unanimously.

COUNCIL COMMITTEE OF THE WHOLE

COU2023-51 Consider approval of a council policy to establish a public arts fund

Ms. Lee said that as part of the 2023 budget process, the Council added a contribution to a public arts fund, to be funded by transient guest tax dollars and excess balance in the



Arts Council budget. The 2024 budget would also include a contribution to the fund, bringing its anticipated beginning balance to \$40,000.

Ms. Limbird added that a new council policy would be created outlining procedures for purchasing public art including potential funding options, purchasing mechanisms, purchasing approval, and placement. She noted that it would likely be a collaborative process between the Arts Council, Parks and Recreation Committee, and City Council.

Mr. Gallagher said that the Parks and Recreation Committee was supportive of the proposal to place art in the City's parks.

Mrs. McFadden made a motion to recommend approval of a council policy to establish a public arts fund. The motion was seconded by Ms. Wolf and passed unanimously.

Mr. Shelton moved that the City Council end the Council Committee of the Whole portion of the meeting. The motion was seconded by Mrs. McFadden and passed unanimously.

EXECUTIVE SESSION

At 7:20 p.m., Mr. Nelson made the following motion:

"I move that the Governing Body recess into Executive Session for 20 minutes for consultation with an attorney regarding certain insurance matters which would be deemed privileged in the attorney-client relationship pursuant to KSA 75-4319(b)(2). Present will be the members of the Governing Body, the City Administrator, Deputy City Administrator, Public Works Director, and the City Attorney. The regular meeting will resume at 7:40 p.m."

Ms. Selders seconded the motion, which passed unanimously.

The regular meeting reconvened at 7:40 p.m.

ANNOUNCEMENTS

Announcements were included in the Council meeting packet.

ADJOURNMENT

Mayor Mikkelson declared the meeting adjourned at 7:41 p.m.

Adam Geffert
City Clerk